

**Additional Occupant Approval Request**

**NON-REFUNDABLE APPLICATION SCREENING FEE OF \$100.00 PER APPLICANT OVER EIGHTEEN – 18 – YEARS OF AGE OR OLDER (PAYMENT MUST BE MADE IN THE FORM OF CASH, A CASHIER CHECK OR MONEY ORDER MADE PAYABLE TO UNITE PROPERTY MANAGEMENT)**

**DATE:** \_\_\_\_\_

**APPLICANT:** \_\_\_\_\_

**PROPERTY ADDRESS:** \_\_\_\_\_

**COMMUNITY:** \_\_\_\_\_

**You must submit the following documents:**

- Copy of Identification
- Police Report (we will do it for a fee of \$25.00)
- Vehicle Registration

**Applicant:**

\_\_\_\_\_  
(Last) (First) (Middle)

**Date of Birth:** \_\_\_/\_\_\_/\_\_\_    **Social Security:** \_\_\_\_-\_\_\_\_-\_\_\_\_

**Telephone #:** \_\_\_\_-\_\_\_\_-\_\_\_\_

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**Present Address:**

\_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

**Rent:** \_\_\_\_\_ **Own:** \_\_\_\_\_ **Lives With Family:** \_\_\_\_\_

**Landlord:** \_\_\_\_\_ **Telephone #:** (    ) \_\_\_\_\_

**Mortgage Company (if own):** \_\_\_\_\_

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**Children:** \_\_\_\_\_ **Pet(s):**

\_\_\_\_\_  
(How Many) (Ages) (Breed/Weight)  
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**In case of emergency, notify:** \_\_\_\_\_

**Relationship to you:** \_\_\_\_\_

**Telephone:** ( ) \_\_\_\_\_

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**Vehicle: Type:** \_\_\_\_\_ **Make:** \_\_\_\_\_

**Color:** \_\_\_\_\_ **Tag No:** \_\_\_\_\_

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**Employment Information:**

**Employer:** \_\_\_\_\_ **Position:** \_\_\_\_\_

**Address:** \_\_\_\_\_ **Telephone:** ( ) \_\_\_\_\_ - \_\_\_\_\_

**Contact Name or Supervisor:** \_\_\_\_\_

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**Character References:**

1. \_\_\_\_\_ **Hm:** ( ) \_\_\_\_\_ **Cell:** ( ) \_\_\_\_\_

2. \_\_\_\_\_ **Hm:** ( ) \_\_\_\_\_ **Cell:** ( ) \_\_\_\_\_

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**Lease Term:**

**From** \_\_\_\_\_ **to** \_\_\_\_\_

**Owner's Name:** \_\_\_\_\_

**Owner's Current Address:** \_\_\_\_\_

**Owner's Telephone:** ( ) \_\_\_\_\_

**Email:** \_\_\_\_\_

**Applicant's Signature:**

\_\_\_\_\_



*Unite Property Management*

P.O. Box 653637, Miami, Florida 33265-3637 Phone 305-227-2448 Fax 305-227-2418

## LEASE RIDER

In the event the LESSOR (Owner) becomes delinquent in the payment of any monthly maintenance assessment due to the Association and if such delinquency continues for a period excess of ten (10) days. THE LESSEE (TENANT) upon receiving written notice of such delinquency from the Association or its Agent shall pay the full amount of such delinquency as set forth in said notice to the condominium Association, in care of the Management Company for the benefit of the Association.

LESSEE is authorized to deduct from rental payment due to the LESSOR the amount paid to cure the delinquency. It is understood and agreed by the LESSOR that the LESSEE shall continue to pay the monthly maintenance payments thereafter until the expiration of the lease. It is further understood and agreed such deduction from the rental payment will not constitute default of rent to the LESSOR.

It is understood the Association has the right to evict the tenant(s) for non-payment of the Association's assessments with seven (7) days notice. Additionally, the LESSOR understands deferred payments to the Association and cannot pursue eviction for failure to receive funds personally.

Address: \_\_\_\_\_

Community: \_\_\_\_\_

\_\_\_\_\_  
Lessee Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Owner Signature

\_\_\_\_\_  
Date

Please Note: We need to keep this ORIGINAL document on file. Approval will not be issued with out having the Lease Rider on file.

Addendum 1 of 2

**UNITE PROPERTY MANAGEMENT**  
**941 SW 122 AVENUE, MIAMI FL 33184 (305) 227-2448 Ext 102**



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## OCCUPANTS ACKNOWLEDGEMENT

Homeowner(s) (name) \_\_\_\_\_

and

Tenant (s) (name(s)) \_\_\_\_\_

are both in agreement that only the occupant(s) listed in the application will be residing in the unit. In the event that any additional occupant(s) not listed in the original application wishes to occupy or reside in the unit he/she must apply to Unite Property Manager and go through the screening process. Only when the occupant(s) receives approval from the Board of Directors is the occupant(s) cleared to move into the property.

Failure to do so will cause your account to be fined for having unapproved tenants and possibly sent to the Associations Attorneys at the property owners' expense.

All parties involved are in agreement that every occupant residing in the property must be screened by Association and obtain approval prior to moving in. We have also been explained the consequences if such rules are broken. Both owner and tenant agree to follow the above mentioned rule.

Address: \_\_\_\_\_

Community: \_\_\_\_\_

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Co-Applicant's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Owner Signature

\_\_\_\_\_  
Date

Addendum 2 of 2

**UNITE PROPERTY MANAGEMENT**  
**941 SW 122 AVENUE, MIAMI FL 33184 (305) 227-2448 Ext 102**