

LEEWARD ISLES
Additional Occupant Approval Request Form

NON-REFUNDABLE APPLICATION SCREENING FEE OF \$150.00 PER APPLICANT OVER EIGHTEEN – 18 – YEARS OF AGE OR OLDER (PAYMENT MUST BE MADE IN THE FORM OF CASH, A CASHIER CHECK OR MONEY ORDER MADE PAYABLE TO UNITE PROPERTY MANAGEMENT)

DATE: _____

APPLICANT: _____

PROPERTY ADDRESS: _____

COMMUNITY: _____

You must submit the following documents along with your application:

- Copy of Identification
- Vehicle Registration

Applicant:

(Last) (First) (Middle)

Date of Birth: ___/___/___ **Social Security:** ___-___-___

Telephone #: ___-___-___

Present Address:

City: _____ **State:** _____ **Zip:** _____

Rent: _____ **Own:** _____ **Lives With Family:** _____

Landlord: _____ **Telephone #:** () _____

Mortgage Company (if own): _____

Children: _____ **Pet(s):** _____
(How Many) (Ages) (Breed/Weight)

In case of emergency, notify: _____

UNITE PROPERTY MANAGEMENT – (305) 227-2448 Ext 102
941 SW 122 AVENUE, MIAMI FL 33184

Relationship to you: _____

Telephone: () _____

Vehicle: Type: _____ **Make:** _____

Color: _____ **Tag No:** _____

Employment Information:

Employer: _____ **Position:** _____

Address: _____ **Telephone:** () _____ - _____

Contact Name or Supervisor: _____

Character References:

1. _____ **Hm:** () _____ **Cell:** () _____

2. _____ **Hm:** () _____ **Cell:** () _____

Lease Term:

From _____ **to** _____

Owner's Name: _____

Owner's Current Address: _____

Owner's Telephone: () _____

Email: _____

Applicant's Signature:



Unite Property Management

941 SW 122 Ave, Miami FL 33184 Phone 305-227-2448 Fax 305-227-2418

LEASE RIDER

In the event the LESSOR (Owner) becomes delinquent in the payment of any monthly maintenance assessment due to the Association and if such delinquency continues for a period excess of ten (10) days. THE LESSEE (TENANT) upon receiving written notice of such delinquency from the Association or its Agent shall pay the full amount of such delinquency as set forth in said notice to the condominium Association, in care of the Management Company for the benefit of the Association.

LESSEE is authorized to deduct from rental payment due to the LESSOR the amount paid to cure the delinquency. It is understood and agreed by the LESSOR that the LESSEE shall continue to pay the monthly maintenance payments thereafter until the expiration of the lease. It is further understood and agreed such deduction from the rental payment will not constitute default of rent to the LESSOR.

It is understood the Association has the right to evict the tenant(s) for non-payment of the Association's assessments with seven (7) days notice. Additionally, the LESSOR understands deferred payments to the Association and cannot pursue eviction for failure to receive funds personally.

Address: _____

Community: _____

Lessee Signature

Date

Owner Signature

Date

Please Note: We need to keep this ORIGINAL document on file. Approval will not be issued with out having the Lease Rider on file.

Addendum 1 of 2

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OCCUPANTS ACKNOWLEDGEMENT

Homeowner(s) (name) _____
and

Tenant (s) (name(s)) _____

are both in agreement that only the occupant(s) listed in the application will be residing in the unit. In the event that any additional occupant(s) not listed in the original application wishes to occupy or reside in the unit he/she must apply to Unite Property Manager and go through the screening process. Only when the occupant(s) receives approval from the Board of Directors is the occupant(s) cleared to move into the property.

Failure to do so will cause your account to be fined for having unapproved tenants and possibly sent to the Associations Attorneys at the property owners' expense.

All parties involved are in agreement that every occupant residing in the property must be screened by Association and obtain approval prior to moving in. We have also been explained the consequences if such rules are broken. Both owner and tenant agree to follow the above mentioned rule.

Address: _____

Community: _____

Applicant's Signature

Date

Co-Applicant's Signature

Date

Owner Signature

Date

Addendum 2 of 2

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